



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

2018 YMCA Summer Day Camp PARENT HANDBOOK

The mission of the Magic Valley YMCA is to put Christian Principles into practice through programs that build healthy spirit, mind, and body for all. We do this by incorporating the values of Honesty, Caring, Respect, and Responsibility into all our programs.

Magic Valley YMCA

1751 Elizabeth Blvd. • Twin Falls, ID • 83301

(208) 733-4384

Website: www.ymcatf.com

Facebook: YMCA of Twin Falls

Dear Parents,

Welcome to the Magic Valley YMCA Summer Day Camp Program! We are looking forward to a fun, exciting summer full of new opportunities. This is the Summer of "Camp I Can". This year our theme has been designed to instill a spirit of determination and positivity that will help build a positive self-esteem and develop the ability to work and play in a team environment. They will learn new skills, form friendships and develop the values of honesty, caring, respect and responsibility. We have 12 weeks of new weekly themes and adventures that will challenge your child in Spirit, Mind and Body. **This is going to be a summer to remember!**

Sincerely,

Tammy Lowther

Summer Day Camp Coordinator

(208) 733-4384 ext. 111

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FINANCIAL ASSISTANCE

Our YMCA Programs are designed to benefit persons of all back-grounds. While participants are expected to pay their fair share, the YMCA will assist any individual who wants to participate but cannot afford the fee. Contact our YMCA Office for more Information. Application and prior participation is not a guarantee of award.

Due to limited enrollments, an application for financial assistance must be made with the YMCA Branch in advance of enrollment. In addition to the Financial Assistance Application, you must complete the Camp Enrollment forms. Proof of income and expenses for the entire household must be provided with the financial assistance application. Acceptable proof of income will be the latest Tax 1040, last 3 pay stubs, WIC letters, FAFSA, etc.

PAYMENT INFORMATION

Camp fees may be paid weekly by credit card charge/debit, cash or check.

Payment is due by Thursday before the following week of care. If payment is not made by Thursday before the week of care, there will be a late fee of \$10 per child. Availability to the camp program is first come, first served. There are no guaranteed placements held once camp is in session.

CHILDREN'S CODE OF CONDUCT

The Magic Valley YMCA takes seriously the importance of the protection and safety of the children enrolled in programs. As a participant in the YMCA Summer Day Camp Program, I agree to:

1. Remain seated and quiet during roll call and announcements and answer only for myself.
2. Follow all Childcare Program rules during snack time, activity time, and emergency drills.
3. Follow all instructions given by the Day Camp Childcare Program staff.
4. Tell the staff counselors if I am sick or hurt.
5. Respect all other children, supplies, equipment, property and the Camp Program Counselors at all times.
6. Never leave the YMCA Camp site without proper permission.

TERMINATION POLICY

Participants will be withdrawn from the program for the following reasons:

Inappropriate behavior of child or parent that endangers the child, other children or YMCA staff; foul language; failure to pay program fees; consistently late in picking-up child.

CHILD ABUSE HOTLINE

Child abuse can occur in any setting. The YMCA provides extensive training in child abuse prevention skills and understanding how children can be abused. Idaho law requires the suspicion of child abuse be reported immediately. The following Hot Line phone number is available 24 hours a day for anyone to report a suspicion of child abuse. Hot Line: (208) 734-4000. Please report any concerns to the YMCA Staff immediately.

PARENT STATEMENT OF UNDERSTANDING

1. I understand that I am not to leave my child at the YMCA site unless a YMCA staff member is present.
2. I understand that my child will not be allowed to leave the program with an unauthorized person or staff.
3. Should I, or another authorized person, appear to be under the influence of drugs or alcohol and seek to sign out my child, staff are empowered to contact local law enforcement authorities and place your child in their custody. Please do not place staff in a position to make this judgment.
4. I understand that the YMCA is mandated by state law to report any suspected cases of child abuse or neglect to the appropriate authorities for investigation.
5. I understand that YMCA staff is not allowed to babysit or transport children outside of program hours.



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6. I understand that a student Behavior Contract is the first formal step to help resolve repeated rule violations on the part of a child. A behavior contract involves parents, child, and staff. Failure to correct specified inappropriate behavior may result in suspension or dismissal from the Camp program.
7. You may request a meeting with the YMCA Program Director to ask questions about day camp policies and procedures. You are encouraged to contact the YMCA Office any time you have a concern or comment about the operation of this site.
8. Parents are encouraged to participate in the Summer Camp activities and special events. Please feel free to come to the site at any time. Be certain to check in with the YMCA Camp Director.

YMCA SUMMER CAMP PROGRAM HOURS

Summer Camp will begin at 7:00 a.m. and end at 6:00 p.m.

SIGN IN/SIGN OUT PROCEDURES

SIGN IN: After drop off, please find your child's **Safe Kids Card** and hand it to the counselor. Attendance will be taken by YMCA staff and checked with YMCA Summer Camp office.

SIGN OUT: Parents or authorized pick-ups are required to sign their child out daily. ID's will be checked if the staff is not familiar with the adult. Children will not be released unless they have been signed out. Your child's **Safe Kids Card** will be handed back to you for you to return to the box. Children will not be allowed to leave the facility to walk or ride their bike home. Siblings must be at least 18 years old to sign out a younger brother or sister. No exceptions.

LATE PICK-UP FEES

We will enforce a late fee for children picked up after 6:00 PM.

- One to 15 minutes late: \$10.00 per child
- 15 to 30 minutes late: \$15.00 per child
- 30 minutes late or more: \$ 25.00 PLUS \$2.00 per minute until child is picked up. Parents will sign the late pick-up form, which indicates time of arrival and charges due. YMCA office staff will charge debit/credit card accounts. **If your child has not been picked up by 7 p.m. and the Camp site has had no contact with parents/guardians, the Police Department will be notified.**

BREAKFAST/ LUNCH/AFTERNOON SNACK

The YMCA will provide a lunch and two snacks daily. Parents may pack a drink or alternative breakfast, lunch or snack. Parents must tell site staff of a child's allergies or negative reactions to food.

ORGANIZED INDOOR/OUTDOOR ACTIVITIES

Includes non-competitive and competitive team sports, games, arts & crafts, and other projects that encourage children to use team skills, be creative, and challenge themselves.

PERSONAL BELONGINGS

Jackets, book bags, lunch boxes and other items left at the end of the afternoon will be placed in the YMCA Lost & Found Box. Parents are encouraged to frequently check Lost & Found. As stated, children are asked not to bring personal items to the Camp Program.

What Not to Bring to Summer Camp

- Scooters/bikes and other personal items, cell phones, or toys.
- Toy guns or weapons of any kind.
- Money



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What to Bring to Summer Camp

- Tennis Shoes
- Jacket
- Bottled Water

Before the first day of camp, please supply the following items for your child: 1 can insect repellent, 1 bottle of hand sanitizer, 5 cans of aerosol sunscreen (at least SPF 15 and UVA and UVB 'broad spectrum' protection).

PLEASE LABEL ALL ITEMS WITH YOUR CHILD'S FIRST AND LAST NAME.

THE YMCA IS NOT RESPONSIBLE FOR LOST OR STOLEN ITEMS.

MEDICATION

Any medication to be administered to your child by our YMCA staff must:

- Be brought directly to the YMCA Camp Director.
- Be in the original container, with physicians name and phone number on the container.
- A Child Medication Form must be signed by the parent with clear written instructions regarding dosage and time that medication is to be given (Forms available from YMCA Camp Director).
- All medication will be kept in a locked box. It is parents' responsibility to pick up all medication at the end of each day or week.

ILLNESS/INJURY

Small cuts and scrapes will be treated by our CPR/First Aid certified staff using standard first aid procedures. In all cases of serious illness or injury, the YMCA Camp Director will contact the parent immediately. In the event that the parent cannot be reached, we will contact any or all "emergency contacts". The YMCA will contact emergency services at any time it believes is necessary for the safety of a child. This could involve EMS and/or transportation to an emergency medical facility.

If your child is sick, please keep them home from the Camp Program. Children with fever over 100.4° or experiencing vomiting, diarrhea or other infirmities are not allowed to attend until fully recovered. Please follow this policy.

PLEASE NOTE: The YMCA does not provide health or accident insurance.

ABSENCE POLICY

If your child is absent from the Camp Program, it is the responsibility of the parent to contact the Camp site and leave a message. Parents are not reimbursed for days missed.

UPDATING INFORMATION

It is the responsibility of parents to inform the YMCA Office regarding any changes to your child's record. This information includes phone numbers, addresses, emergency and authorized pick -ups, billing, and changes to other pertinent information.

All changes must be made in person or emailed.

Weekly themes

May 29	SURVIVOR WEEK	July 9	AROUND THE WORLD IN 80 DAYS
June 4	CHALLENGE WEEK	July 16	PIRATES
June 11	FAIRYLAND	July 23	MAD SCIENCE
June 18	STORYLAND	July 30	MYSTERIES AND RIDDLES
June 25	YMCA'S GOT TALENT	August 6	INVENTIONS
July 2	ALIENS AND COWBOYS	August 13	FUN AND FITNESS